

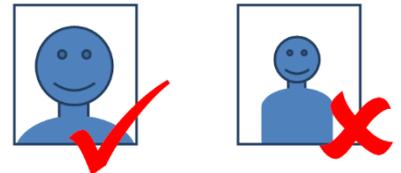
Please follow the instructions below to register online for the club. Please note, **Google Chrome is the best browser to use with the myfootballclub registration system.**

### Login

1. Go to the MyFootballClub website: [www.myfootballclub.com.au](http://www.myfootballclub.com.au)
2. Click on “Register Now” then “Player Registration”
3. Select the first option – “Click here to proceed to the login pages”
  - If you have never registered before with any club select the third option to create an account – you are creating an account for your child so make sure you enter the right date of birth!
  - If you have forgotten your child’s login details, you can enter their name and date of birth to be reminded of their FFA number to then be emailed a new password.
4. Login using your FFA number and password
5. Once you have logged in, you can change your password from this screen if you would like to change it to something more memorable – select My Details then Edit My Details.

### Start Registration

6. After you log in click on “Registration” then “Register”.
7. Check that your contact details are correct and make any necessary changes.
8. Make sure your photo is **recent** and appropriate. **A jpeg file is the best file type to use.**
  - Photos must be a passport style photo from the shoulders up with no hats or sunglasses. Registrations with inappropriate photos will be rejected!
  - Recommended size is 122 pixels x 156 pixels and under 1MB jpeg
  - Photos should be no more than 3 months old.
9. Make sure the mandatory fields have been entered and click “Next”.
10. On the next screen, start typing our club name (**Hampton Junior SC**) and then select from the list - if you get a message saying there are no packages then click OK and check the club name.
11. Select the Registration role as: “Player”. If this is the first time you have registered to play football in Australia you will need to confirm whether you played in another country.
12. Select the correct Registration Package that applies for your child.
  - Select the correct age group your child will be playing in – if you wish your daughter to play in a girls only team, please make sure to select the relevant Girls’ age group, or Goalkick or Mini-Matildas, etc
  - Then click the “Add Packages” button.
13. Click the Next button at the bottom of the screen.
14. Answer the Yes/No question at the top. Read and acknowledge all the Terms and Conditions then click Next.
15. This is the payment screen. Click on the purchase additional items button in Step 1 - Additional Items. Then click the rebate which applies to you (ie 2<sup>nd</sup> child rebate, coach rebate, team manager rebate, etc). Any girls wishing to sign up for Mini Matildas in term 3 can do so in the Payment page. These items will be added or deducted from you final payment due. Then click update.





16. Click on “Pay Online” to pay online with a credit card. Or you can select “manual Payment at Club” button if you want to pay by direct deposit (email [info@hamptonsoccer.com.au](mailto:info@hamptonsoccer.com.au) and we will send you our bank details). Payment must be made before a registration can be accepted.
17. Answer the questions on the last page - if you are not sure which team your child wants to play in, just make sure to add the names of three friends and we will endeavour to place your child in a team with at least some of their friends. Then click “Save All Answers”.

### **PLEASE ENSURE YOU COMPLETE THE ADDITIONAL QUESTIONS SECTION**

Your registration has now been submitted. Make sure you have **paid your fees** and completed any necessary **ID checks** as registration will not be approved until you have completed this.

### **Where do I go if I need help with my registration?**

If you have any trouble with your registration you can use the following resources to help you.

- Try a different browser. Google Chrome is best, then Firefox and explorer. Safari is temperamental.
- Make sure your photo file is a jpeg and is under 1MB
- Visit the FAQs page on the MyFootballClub website <http://www.myfootballclub.com.au/index.php?id=30>
- View the Player Registration guides and videos which are on the Resources page of the MyFootballClub website.
- Call MyFootballClub 9474 1800.